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Date Friday 31 January 2020



SOUTH YORKSHIRE
**FIRE & RESCUE
AUTHORITY**

**TO:- ALL MEMBERS OF THE SOUTH YORKSHIRE
FIRE AND RESCUE AUTHORITY APPEALS
AND STANDARDS COMMITTEE**

Sarah Norman, *Clerk*
Neil Copley, *Treasurer*

CC: APPROPRIATE OFFICERS

Town Hall
Church Street
Barnsley
South Yorkshire
S70 2TA

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This matter is being dealt with by: Andrew Shirt
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Direct Line 01226 772207

Dear Member

SOUTH YORKSHIRE FIRE AND RESCUE AUTHORITY
APPEALS AND STANDARDS COMMITTEE
MONDAY 10 FEBRUARY 2020

I write to inform you that there will be a meeting of the Appeals and Standards Committee on **Monday 10 February 2020 at 1.00 pm (or at the later conclusion of the FRA and JLF) in Meeting Room 12, Town Hall, Church Street, Barnsley, S70 2TA.**

The agenda and supporting papers are attached.

Yours faithfully



Sarah Norman
Clerk

Enc

Membership

Councillors S Ayris, Councillor R Frost, C Hogarth, P Price, S M Richards and C Ross.

Appeals and Standards Committee Terms of Reference

Appeals Terms of Reference

- i) To act as the member level appeals panel for employees (other than Principal Officers) under approved disciplinary procedures;
- ii) To act as the member level appeals panel for employees (other than Principal Officers) under any other employment procedures (including appeals under pension regulations); and
- iii) Consultation with staff representative bodies. The Committee is the member consultation forum for staff and will meet with staff twice a year

The Committee has delegated powers to determine appeals.

Standards Terms of Reference **(Statutory Powers)**

Remit: Responsible for ensuring compliance with the Code of Conduct and hearing Appeals as and when necessary.

General: To assist the Authority in discharging its duty to promote and maintain high standards of conduct by Members and co-opted members of the Authority.

- To assist Members and co-opted Members of the Authority in understanding and observing the requirements of the Authority's Code of Conduct for Members and co-opted members ("the Code").
- To advise the Authority on revisions to the Code and on procedures for dealing with standards complaints.
- To receive reports from the Monitoring Officer.
- To deal with such other functions as the Authority considers appropriate.

Dispensations:

- To hear appeals against decisions of the Monitoring officer not to grant a dispensation.
- To grant dispensations to Members on behalf of the Authority under section 33 of the Local Government Act 2011.

Standards Allegations:

- To determine, in consultation with the Independent Person in relation to matters referred to the Committee by the Monitoring Officer, whether a complaint requires investigation.
- To consider complaint investigation reports referred to it by the Monitoring Officer and to determine, in consultation with the Independent Person:

- I. Whether there is a “no breach of code” finding on investigation that no further action is required.
- II. Where there is a “breach of code” finding on investigation to consider and determine whether:
 - a) to proceed by way of local resolution avoiding the necessity for a hearing; or
 - b) to hold a hearing.
- III. If the allegation is upheld the Appeals and Standards Committee shall either:
 - a) Determine that no further action be taken; or
 - b) Determine that no further action be taken; or
 - c) Recommend to the Authority any further appropriate action be taken in accordance with the general powers available to the Authority.

Contact Details

For further information please contact:

<p>Mel McCoole Joint Authorities Governance Unit Town Hall Church Street Barnsley South Yorkshire S70 2TA</p> <p>Tel: 01226 772804 mmccoole@syjs.gov.uk</p>	<p>Andrew Shirt Joint Authorities Governance Unit Town Hall Church Street Barnsley South Yorkshire S70 2TA</p> <p>Tel: 01226 772207 AShirt@syjs.gov.uk</p>
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SOUTH YORKSHIRE FIRE AND RESCUE AUTHORITY
APPEALS AND STANDARDS COMMITTEE

MONDAY 10 FEBRUARY 2020

in Meeting Room 12, Town Hall, Church Street, Barnsley, S70 2TA

A G E N D A **Reports attached unless stated otherwise**

	Item	Page
1	Election of Chair.	
2	Apologies.	
3	Announcements.	
4	Urgent items. To determine whether there are any additional items of business which by reason of special circumstances the Chair is of the opinion should be considered at the meeting; the reason(s) for such urgency to be stated.	
5	Items to be Considered in the Absence of the Public and Press. To identify items where resolutions may be moved to exclude the public and press. (For items marked * the public and press may be excluded from the meeting).	
6	Declarations of interest by individual Members in relation to any item of business on the agenda.	
*7	Application Under Stage Two of the Pensions Act 1995, Section 50(2)(b) (Exemption Paragraph 1)	1 - 32

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